

North Star Community Foundation  
745 7<sup>th</sup> Avenue  
Fairbanks, AK 99701



November 15, 2020

Lend a Hand Program  
Coop Market Grocery & Deli  
526 Gaffney Road  
Fairbanks, AK 99701

The North Star Community Foundation (N\*CF) improves the quality of life for Fairbanks North Star Borough and interior region through philanthropy, community development, and public service.

Santa's Helpers is one of a dozen member projects that promote giving through acts of charity and support that better all of us. We provide the group non-profit status and IRS compliance while their volunteers focus on aid to 350 families during the holiday season.

The Lend a Hand proceeds will go directly into the Santa's Helpers account to purchase food that will be combined with toy donations for families having a difficult time during the holiday. Several hundred volunteers provide the logistics to deliver donations to families referred to the program.

If you have any question regarding this approval, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Peter Pinney".

Peter Pinney, Executive Director

North Star Community Foundation  
745 7<sup>th</sup> Avenue  
Fairbanks, AK 99701



November 28, 2020

Lend a Hand Program  
Coop Market Grocery & Deli  
526 Gaffney Road  
Fairbanks, AK 99701

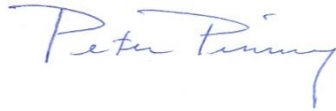
Hi Kristin,

Thank you for the opportunity to provide the additional information I left off in the first submission for Lend a Hand. The answers for Page 2 questions are below:

1. The mission of North Star Community Foundation is to improve the lives of citizens in the Fairbanks North Star Borough and interior region through philanthropy, community development and public service. We serve as fiscal sponsor for Santa's Helpers and several others in order for the groups to operate as a non-profit and allow donor to receive tax deductions. Santa's Helpers goal is to provide a week's worth of staples, a holiday meal and toys for each child under 18 to 350 families in need.
2. Santa's Helpers aligns with the values of social responsibility and caring for others. Many are experiencing tough economic times. Families who would otherwise not be able to have peaceful holiday because of food insecurity or provide for gifts as part of the holiday season of giving benefit from the organized civic engagement project.
3. Santa's Helpers seeks donations from the community to purchase two tons of food. This will be combined with donated toys, packaged to match 350 referred families, then delivered by an army of volunteers on December 20<sup>th</sup>.
4. None of our projects has received funding in the past from the Coop.
5. Santa's Helpers is what used to be known as Santa's Clearinghouse. This is an entirely volunteer effort with no paid staff. All cash donations go toward the purchase of over two tons of food. Volunteers sort donated new toys by age groups up to 18 at the Fairbanks Nissan showroom. The group combines toys and a week's supply of food for 350 families referred to Santa's Helpers. Over two hundred volunteers deliver these packages on December 20<sup>th</sup>.

If you have any question regarding this project or know of anyone who would like to volunteer, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Peter Pinney". The signature is written in a cursive style with a large, stylized initial "P".

Peter Pinney, Executive Director



## 2021 LEND A HAND APPLICATION

Deadline: November 30, 2020

### OUR MISSION

Co-op Market Grocery & Deli works for health and sustainability by providing healthful foods and products, promoting local suppliers, and offering consumer education in an open, community-centered environment, through a viable business.

### OUR VALUES

- **Service** – We are committed to the joy of true service, putting the needs of others first in a way that touches lives and hearts. Our service is an honor and a privilege.
- **Sustainability** – We seek to sustain our co-op’s financial health and growth while working toward solutions to economic development that consider the health our community and planet.
- **Social Responsibility** – We believe that our actions must benefit the global community at large. This means that we promote justice and equity in all of our relationships and are committed to the people who use and work for our business.

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Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_ Twitter: \_\_\_\_\_

Name and address for check remittance (if it differs from above):

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Is this a 501(c)(3) nonprofit organization? \_\_\_\_\_ If yes, please include certification with application.

Has your organization been a Lend a Hand recipient in the past? \_\_\_\_\_ If so, when? \_\_\_\_\_

Which month would you prefer us to fundraise for your organization? \_\_\_\_\_

Note: December is not available. We cannot guarantee your month of choice.

## INSTRUCTIONS

Please include a cover letter on your organization's official letterhead with this form.

Attach a separate sheet with answers to the following questions.

1. Please provide your mission statement and a brief summary of your organization's work.
2. How does your work align with Co-op Market's mission and values?
3. How will the Lend a Hand funds be used?
4. If your organization has received funding from Co-op Market in the past, please describe how this funding supported your organization and mission.
5. What is your elevator pitch? Cashiers usually have about 10 seconds to describe our monthly recipient to a shopper. Please describe your organization and how the funds will be used in 100 words or less.

Applications will be published on our website. For this reason, please include no more than one piece of supplemental information (brochure, flyer, annual report, etc.) with your application.

In December, our Owners will vote to select our 2021 Lend a Hand recipients. If your organization is selected, we will require the following:

- 2 or 3 high resolution photos representing your work. Please include a photo release for any people appearing in your photos.
- A high resolution, printable jpg of your organization's logo.
- Promotion of the Lend a Hand program via your website, newsletter and/or social media pages.
- Brochures or flyers about your organization if available.

### *Important Note*

We do not donate to individuals, national charities, political candidates or organizations, organizations that advance a particular religious belief, or organizations that discriminate on the basis of race, color, creed, national origin, religion, age, gender, sexual orientation, marital status, disability or status in any other protected group.

Submit applications to the attention of Kristin Summerlin, Marketing & Owner Services Manager:

- via email to [marketing@coopmarket.org](mailto:marketing@coopmarket.org) (preferred). Be sure to include scans of supporting materials.
- by hand delivery to the Customer Service Desk.
- by mail to the following address: Co-op Market Grocery & Deli, 526 Gaffney Road, Fairbanks, AK 99701.

**APPLICATIONS ARE DUE NOVEMBER 30, 2020.**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 14 2008**

NORTH STAR COMMUNITY FOUNDATION  
814 6TH AVE  
FAIRBANKS, AK 99701

Employer Identification Number:  
87-0761624  
DLN:  
17053279742007  
Contact Person:  
DALE T SCHABER ID# 31175  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 7, 2006  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
December 31, 2010  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

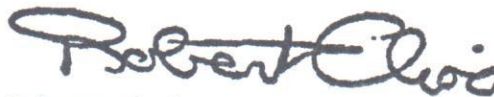
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

NORTH STAR COMMUNITY FOUNDATION

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent "R" and "C".

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC  
Statute Extension