1. **Call to Order/Roll Call**
   a. Board directors: Hilary called the Fairbanks Community Cooperative Market Board of Directors (Board) meeting to order at approximately 6:01 p.m. remotely via Zoom Meeting
   b. **Attendees:** Hilary Shook – Chair, Anduin McElroy – Vice Chair, Art Gelvin – Secretary, Richard Seifert – Treasurer, Brian Kassof, Madeline Patterson-O'Dell, Chase Nelson (all in attendance via Zoom)
   c. **Absences:** Shaun Sims – Interim General Manager
   d. **Visitors:** Patrice Lee
   e. **Read Mission Statement:** Richard

2. **Review and Adopt Agenda:** Agenda approved and adopted.

3. **Owner Time:**
   a. Feedback from calling the owners for board members
      i. Paul Morgan – appreciated the fine work of the board members
      ii. Mary Calmes – appreciated the steps that the store took to mitigate the COVID, thank you to all board members for making the co-op a success
      iii. Kristina B. – the moment the masks
      iv. Mary Christensen – requests access to the quarterly financial statements for an effort with her pursuit of a master’s degree.

4. **August Minutes:** Approved and adopted

5. **Review August Action Items:**

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<tr>
<th>Date</th>
<th>Assignment Action Items with Timeline</th>
<th>Status</th>
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<tbody>
<tr>
<td>7/20/2020</td>
<td>Look into Board Compensation</td>
<td>Finance Committee</td>
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<td>7/20/2020</td>
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**GM Action & Non-Compliance Monitoring Report Items**
6. **GM Discussion:** Shaun is out ill and Finance Committee will meet on Sept. 30 at 6pm

7. **Committee Reports**
   a. **Board Development:** Madeline –
      i. Ballots have been sent and the online ballot system has been tested by Kristin.
      ii. Patrice Lee has submitted an application, missed the deadline in order to get on the ballot, will appoint her after board elections.
   b. **Executive:** Hilary – No Report
   c. **Financial/Audit:** Rich –
      i. Asked Carolee to ask if she needed extra funding. 10 extra hours will be needed by Carolee, about another $1500
      ii. The increase has been voted and approved by the board.
   d. **Board Governance:** Art – No Report
   e. **Outreach and Planning:** Hilary –
      i. October 10th and 11th Eat and Greet
      ii. Developing a plan to reach out to our community partners as we work to diversify the community served by the co-op and to diversify participation in the co-op
      iii. Virtual Annual Meeting
      - Co-located Board members location TBA 9/23/2020
      - William Deal will present, meet with the board 10 days prior to the annual meeting, overall approach to COVID and Co-ops
      - Board members need to confirm participation in the next two weeks.
      - New GM? and Shaun will talk about current Co-op operations
      - Submit an annual letter to the ownership, letter should be done by Sept. 25. Anduin and Hilary will collaborate with Kristin.
   f. **GM Search** – Moved into executive session at 7:00pm, exited session at 7:31pm

8. **Decisions:**
   a. Annual Meeting Roles and Responsibilities – Tabled. Request all board members to review the Roles and Responsibilities
   b. Columinate CBLD Renewal – Accept and approved the contract to for the CBLD Package

9. **Closing:**
a. Review September Action Items (Decisions, Tasks/Assignments)

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<td>Finance Committee - Ongoing</td>
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<tr>
<td>8/17/2020</td>
<td>Look into when is the GVEA loan paid off</td>
<td>Shaun</td>
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b. Anduin and Hilary will write a quick summary to send out to membership
c. GM Search committee is to meet
d. Review next meetings topics:
   - B7: Communication to the Board
e. Absences: None
f. The next meeting will be held Monday October 19, 2020 at 6:00 pm, location Zoom.
g. The meeting was adjourned at approximately 8:03 pm.

Respectfully submitted,

Arthur (Art) Gelvin  
Fairbanks Community Cooperative Market  
Board Secretary