

**BOARD OF DIRECTORS MEETING AGENDA**  
**Fairbanks Community Cooperative Market**  
**Monday, September 9, 2019**  
**5:30 – 8:00**  
**Literacy Council of Alaska, 517 Gaffney Road, Fairbanks, AK**

Time	Topic	Documents	Board Action/ Outcome	Presenter
5:30 – 6:00	Potluck/Settle/introduction/check in		Prepare to work	
	<b>Preliminaries</b>			
6:00 - 6:05	Read mission statement, Agenda review			
6:05 – 6:15	Owner Time		Listen	
6:15 – 6:25	August minutes	Draft minutes	Approve	Secretary
6:25 – 6:30	Review action items from last month	Draft minutes		Secretary
6:30 – 6:35	Announcements		Listen	
6:35 – 6:45	<b>GM Reporting</b>			
	<ul style="list-style-type: none"> <li>- GM Monitoring Reports [Policy B7: Communication to the Board -- TABLED TO OCTOBER]</li> <li>- Monthly update report</li> </ul>	<ul style="list-style-type: none"> <li>- Monitoring reports</li> <li>-FYI report; Monthly Report, NCG Monitoring Form</li> </ul>	<ul style="list-style-type: none"> <li>Use Decision Tree</li> <li>Quick Q&amp;A</li> </ul>	General manager
6:45 – 7:05	<b>Committees</b>			
	<ul style="list-style-type: none"> <li>- Board Development</li> <li>- Executive</li> <li>- Finance/Audit</li> <li>- Board Governance</li> <li>- Outreach and Planning</li> </ul>			Jodi Anduin Rich Art Hilary
7:05 - 7:10	Break			
7:10 - 7:35	<b>Board decisions</b>			
	Resolution: LEAF Fund Loan Bylaw amendment proposal Board candidate slate		Decide Decide Decide	
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	<b>Closings</b>			
7:35 – 7:40	- Review Decisions, Tasks, Assignments		Discussion	Secretary
7:40 – 7:45	Preview next meeting topics <ul style="list-style-type: none"> <li>- B7: Communication to the Board; B9: Emergency GM Succession</li> <li>- Candidates attend meeting</li> </ul> Debrief/ Evaluate Meeting Confirm next board meeting date – October 14 <ul style="list-style-type: none"> <li>- Absences next month?</li> </ul>	Annual calendar	Discussion	Chair
7:45	Adjourn meeting			
	<b>Goodbye, Good Job!</b>			
Upcoming dates	9/19: Voting starts 10/9-13: Owner appreciation days 10/12-13: Board candidate Eat & Greet 10/17-19: AFN Convention 10/19: ANNUAL MEETING!!!!			

Fairbanks Community Cooperative Market works for health and sustainability by providing healthful foods and products, promoting local suppliers, and offering consumer education in an open, community-centered environment, through a viable business.